

SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor	<u>Community Housing Partnership</u>	Division/Section	<u>SFHN</u>
		Director of Health	<u>Barbara A. Garcia</u>
Address	<u>20 Jones Street, Suite 200</u>	Int. Dir. Housing	<u>Margot Antonetty</u>
	<u>San Francisco, CA 94102</u>	Program Administrator	<u>Wolfgang Stuwe</u> Phone <u>554-2829</u>
Contact	<u>Gail Gilman, Executive Director</u>	Contract Analyst	<u>Kristine Ly</u> Phone <u>554-2778</u>

Request for approval of a new contract with the Community Housing Partnership, in the amount of **\$2,316,689**, which includes a 12% contingency, to provide 35 units of permanent housing and on-site case coordination services, for the period July 1, 2015 through June 30 2020 (5 years).

For Profit Non-Profit DBE RFQ- Number: _____ Date: _____
 New Renewal Mod Sole Source - Approval Date: 6/02/15 (21.42)

Number of years DPH has been doing business with this organization: 5

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u>	<u>Proposed Transaction</u>	<u>Annualized Difference*</u>
	(new)	07/01/15-06/30/20	
Funding Sources:			
<u>General Fund/MHSA Prop 63 (FY15/16)</u>		\$349,996	\$349,996
<u>General Fund/MHSA Prop 63 (FY16/17)</u>		\$429,619	\$429,619
<u>General Fund/MHSA Prop 63 (FY17/18)</u>		\$429,619	\$429,619
<u>General Fund/MHSA Prop 63 (FY18/19)</u>		\$429,619	\$429,619
<u>General Fund/MHSA Prop 63 (FY19/20)</u>		\$429,619	\$429,619
<u>12% Contingency</u>		\$248,217	\$248,217
TOTAL PROGRAM		\$2,316,689	
Annual Amount		\$429,619	
Contract FTE		1.78	

PROPOSED:

<u>Mode(s) of Service & Unit of Service Definition</u>	<u>No. Of Clients</u>	<u>Number</u>	<u>Unit</u>
	<u>Duplicated</u>	<u>Of</u>	<u>Cost</u>
	<input checked="" type="checkbox"/> <u>Unduplicated</u>	<u>Units</u>	
<u>FY 2015-16</u>			
<u>Supportive Services:</u> (1UOS = 1 hour of staff time) 21.77 UOS/FTE x 48 weeks x 1.78 FTE	37	(35+5% turnover) 1,860	\$77.60
<u>Operating Subsidy:</u> (1 UOS = 1 tenant unit/month) 35 tenant unitS x 12 months	37	(35+5% turnover) 420	\$489.71

Explanation of Service:

Community Housing Partnership (CHP) will provide thirty-five units of permanent supportive housing at the Hamlin, the Iroquois, the Senator and the San Christina Hotels for unaccompanied, low-income, seriously mentally ill transitional aged youth (TAY), (ages 18 to 24), adults (ages 25 to 55), and senior adults (ages 55 and older) supported by California’s Mental Health Services Act (MHSA), through the Direct Access to Housing (DAH) program for Prop. 63. This represents an expansion of 35 permanent supportive housing units in addition to the already existing eight units currently provided at the Cambridge Hotel through the organization 473 Ellis, L.P./CHP under a separate contract.

CHP provides property management to the sites and CHP staff assist the intensive case management efforts provided by the Full Service Partnership (FSP) programs designated to serve clients under the MHSA, with CHP serving as the sole referring agency for the program. CHP collaborates closely with the FSPs to ensure that the combination of supportive housing and intensive case management serves to stabilize clients and improve their health outcomes.

Monitoring Report/Program Review & Follow-Up:

The contract services will be monitored by the Department as required. The SFDPH Program Administrator will be responsible for assessing and tracking all information related to the accomplishment of the project.

Nondiscrimination and Cultural Competency:

The Department will work closely with the contractor to ensure that their cultural competency plan is current and in compliance with Departmental procedures.

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Recommendations:

The Department recommends approval of this contract.

